QUARTERLY EMAIL BLAST FROM YOUR CJIS TRAINER

CJIS Unit

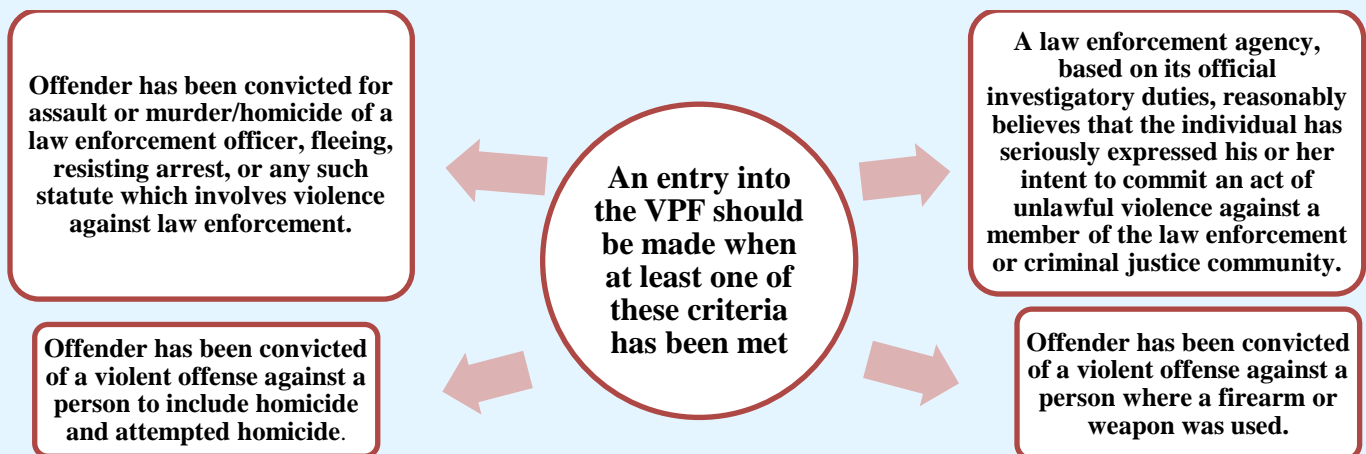CJIS Trainers

TACs
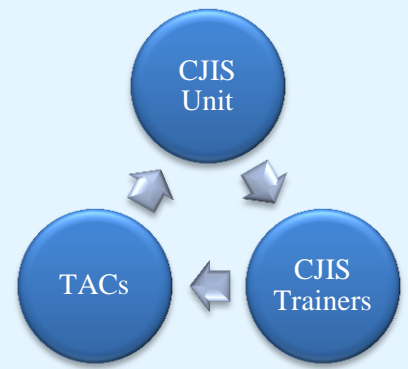
KANSAS HIGHWAY PATROL

CJIS Unit

Front (left to right) - Gary, Kim, Carla, Mandy
Back (left to right) - Brenda, Sandy, and Amy

DOES YOUR AGENGY USE
THE VIOLENT PERSON FILE??

This is an informational/officer safety file in NCIC specifically intended to inform officers of individuals that may have the propensity for violence against law enforcement or the criminal justice community!

An offender who must register as a Violent Offender does NOT NECESSARILY meet the criteria to be entered into NCIC Violent Person File. A registered Violent Offender is ordered by the court to register. A person that is allowed entry in the Violent Person File is not due to a court order.

Offender has been convicted for assault or murder/homicide of a law enforcement officer, fleeing, resisting arrest, or any such statute which involves violence against law enforcement.

An entry into the VPF should be made when at least one of these criteria has been met

A law enforcement agency, based on its official investigatory duties, reasonably believes that the individual has seriously expressed his or her intent to commit an act of unlawful violence against a member of the law enforcement or criminal justice community.

Offender has been convicted of a violent offense against a person to include homicide and attempted homicide.

Offender has been convicted of a violent offense against a person where a firearm or weapon was used.

The vehicle information of the violent person should be properly packed into the NCIC entry. When vehicle information is included, an officer would have knowledge that an occupant of the vehicle may have violent tendencies towards law enforcement prior to making contact.

What will be expected before an entry can be made in this file?

- **The agency head, or designee, will make the decision if a person shall be entered into this file.**
- **A case number is required.**
- **During the validation process, a decision shall be determined to retain or cancel the entry.**

WHAT IS NICS AND IS IT RELEVANT TO MY AGENCY?

Well, what is NICS? NICS quite literally is the acronym for the *National Instant Criminal Background Check System*. On the large scale, this is primarily used for Federal Firearms Licensees, or gun dealers. This is traditionally accomplished through a phone conversation between the gun dealer and the NICS clerk at the FBI. The NICS clerk would then immediately run the purchaser's name through all of the databases and let the gun dealer know whether to issue the firearm or not. If there are any questions as to the subject's eligibility, the NICS clerk has 3 days in which to make a final determination before the gun dealer has the legal right to proceed with the sale.

That is all good and groovy, but what is NICS to us?

You will be permitted to utilize this feature when your agency has legal possession of a firearm, to determine possession rights prior to releasing a firearm to an owner or family member.

This database consists of a multitude of additional prohibitions that aren't reported on a rap sheet (to include such things as involuntary committals, dishonorable discharges, citizenship renounced, etc.). The returns are extremely clear and very reader friendly. The response will indicate if prohibitions were found, you will not have to infer or consult other sources. You of course will need to verify the information you have received is a solid match to the subject of the inquiry, but beyond that you may be surprised at how quickly a response returns (same timely return as a Triple I) and at how easily these can be interpreted.

All TACs have been granted access to NICS via the QNP message key. It is up to each agency whether or not you will educate your users on its existence and whether they are permitted to conduct such an inquiry. If your agency chooses to allow your users access to this feature, a TAC must assign the QNP message key security role to each user through use of the OpenFox configurator. Training for all individuals who will be authorized to access this function is recommended. A PowerPoint is available on the CJIS Launch Pad, or you can contact our unit to schedule training at your agency.

The "QNP" Message Key is already available!

A NICS transaction will query the NICS database, III, NCIC automatically! It will also check ICE when certain circumstances are met!

A few details to keep in mind… **All NICS transactions will be audited by both the Kansas Highway Patrol and FBI.** A record of the NICS transaction number must be maintained for a minimum of 3 years to coincide with the audit cycle. This information must be maintained within the case file, or a QNP Transaction Log. This Transaction Log is available on the CJIS Launch Pad under CJIS Documents/NICS. A policy must be in place governing the use and dissemination of information gathered from this resource. Please refer to the latest version of the Data Quality Audit Standards for policy guidelines.

INDIVIDUAL ACCESS & REVIEW

We all know that at the local level we are not permitted to remotely access a subject's record for sale or dissemination, even in the case of a subject indicating that their rap sheet is incorrect. Right? Great! And, we know according to policy that said subject should be directed to the KBI for follow-up or for copies of record checks. Of course, KBI can only provide Kansas criminal history.

If an individual should need their rap sheet from another state, then he or she should be directed to that state bureau. It is possible to print out a form that someone can complete and mail in for a copy of a *certified* name-based or fingerprint-based check. Simple name-based checks can also be done electronically. An FBI link and KBI form are located on our Launchpad under CJIS Documents/ Individual access and review folder.

Were you aware you could request specific training for your agency?
Some training that is already available includes:
NSOR, NICS, and Violent Person.
We can also create customized training to fit your needs!
Contact your trainer/auditor with any questions!

Basic Law Enforcement Communications Operator Training

BLECO!!!!

Did you know the Kansas Highway Patrol CJIS Unit offers a training class specifically designed for dispatchers?

Not only will your users become NCIC certified in this class, they will also receive Active Listening, AMBER Alert, Stress Management, Call Taking, NCIC Entry and Modification training and much, much more!

Training dates are announced through OpenFox. Class description and registration form are available on the CJIS Launch Pad. For additional information, contact your regional CJIS Trainer/Auditor.

Are you ready for this year's conferences? Mark your calendars!!

APCO Spring Conference
Ramada Hotel & Convention Center
Topeka, KS
April 11-13, 2016

KCJIS Training Conference
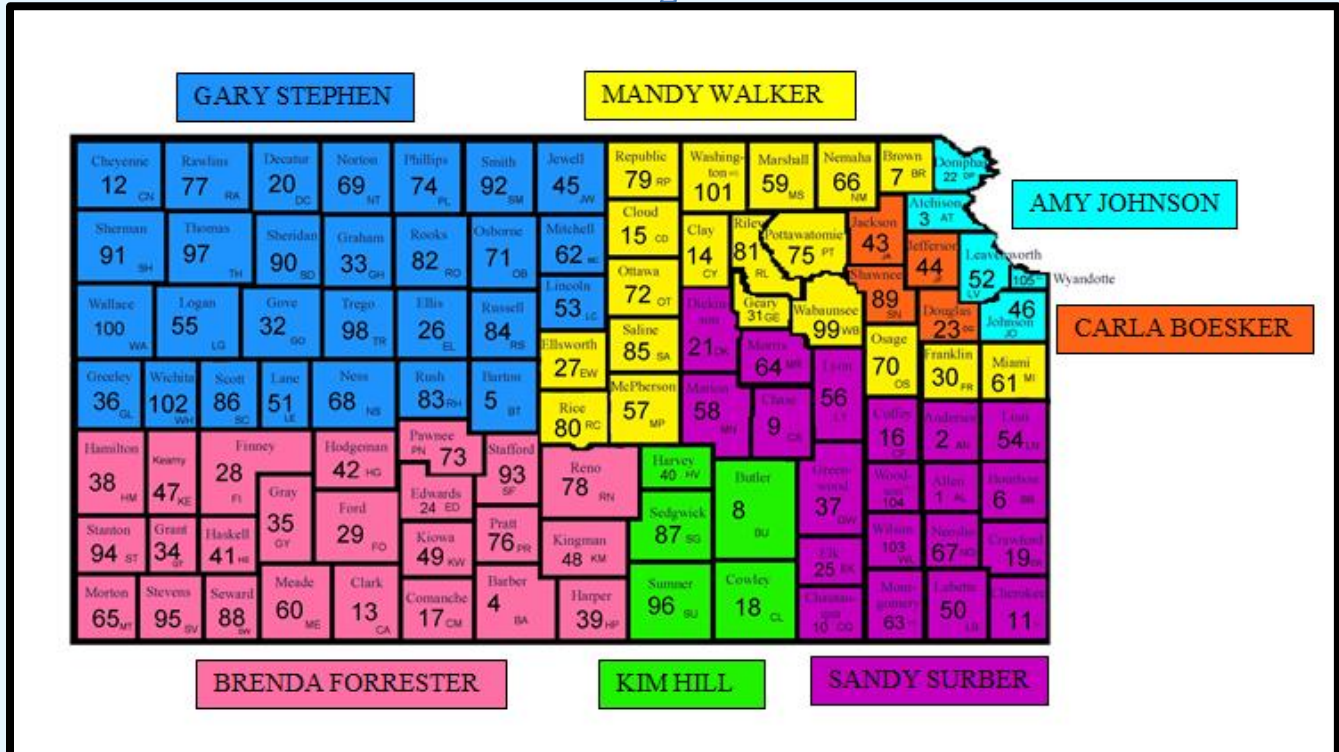Atrium Hotel & Conference Center
Hutchinson, KS
June 5-7, 2016
(Information can be obtained on the CJIS Launch Pad)

Registration
Required!!!!

APCO Fall Conference
Holiday Inn East I-35
Wichita, KS
October 17-19, 2016

KCJIS Trainer/Auditor Map

For contact information, please refer to the CJIS Launchpad:
https://cjisaudit.khp.ks.gov/resources/map_and_all_auditor_contact_information.pdf